



Borough of Green Tree

10 W. Manilla Avenue
Green Tree, PA 15220-3310
www.greentreeboro.com

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MUNICIPAL LIEN LETTER REQUEST

TWO WEEKS NOTICE REQUIRED - NO RUSH ORDERS

Owner's Name(s) _____

Address _____ City _____ State _____ Zip _____

Lot/Block _____ Requested By: _____

Contact _____

Phone _____

Refinance _____ Sale _____ Closing Date: _____

New Owner Name _____
(if applicable)

Requesting: Tax Certification \$15.00 \$ _____

Municipal Lien \$25.00 \$ _____
(Includes Sewage)

Occupancy Permit \$10.00 \$ _____
(Residential Sales Only)

TOTAL ENCLOSED \$ _____

***INCLUDE SELF ADDRESSED STAMPED ENVELOPE WITH REQUEST.**

A DYE TEST IS REQUIRED FOR ALL SALES, CALL THE BOROUGH OFFICE FOR FURTHER INFORMATION. \$35.00 FEE FOR DYE TEST FORM - SEPARATE CHECK.

LIEN LETTERS, TAX CERTIFICATIONS AND OCCUPANCY PERMITS WILL NOT BE RELEASED UNTIL THE DYE TEST IS COMPLETE. COPIES WILL NOT BE FAXED.

COMMERCIAL OCCUPANCY PERMITS WILL ONLY BE ISSUED AFTER AN INSPECTION OF THE PROPERTY. CALL THE BOROUGH OFFICE TO MAKE ARRANGEMENTS.