

**BOROUGH OF GREEN TREE  
COUNCIL MEETING  
JANUARY 9, 2017**

**Call to Order / Silence for Meditation / Pledge of Allegiance**

Green Tree Borough Council met on Monday, January 9, 2017 at 7:30 p.m. in the Green Tree Municipal Center, 10 West Manilla Avenue, Pittsburgh, Pennsylvania.

**ROLL CALL**

**Members Present:**

Edward Schenck, Mayor  
Mark Sampogna, President of Council  
Rino Lindsey  
David Lorenzini  
John Novak  
Ron Panza  
Arthur Tintori

**Also Present:**

W. David Montz, Borough Manager  
Colin Cleary, Chief of Police  
Deborah Gawryla, Stenographer

**Absent:**

David Rea

**Approval of the Minutes**

**November 21, 2016**

**Motion:**

Mr. Tintori made a motion, seconded by Mr. Novak, to approve the November 21, 2016 minutes as presented.

Motion carried unanimously.

**December 5, 2016**

**Motion:**

Mr. Tintori made a motion, seconded by Mr. Novak, to approve the December 5, 2016 minutes as presented.

Motion carried unanimously.

**HEARING OF THE CITIZENS**

There was no one present who wished to be heard.

**MAYOR'S REPORT - Mayor Schenck**

- A. Mayor Schenck said he had attended a meeting that the Chief of Police held with the officers. Mayor Schenck noted that he had some thoughts from that meeting that he would like to share with the Public Safety Committee at their next meeting.
- B. Mayor Schenck reported that there had been a recent fire in the Foster Plaza building that houses Scoglio's Restaurant. The Green Tree Volunteer Fire Company and other responders had responded swiftly. The building sustained extensive damage on one side of the building, but Scoglio's did not have as much damage and was able to reopen ten days later. Some of the other businesses in the building have not yet been able to return, but it is hoped that most of the building will be able to reopen within a few weeks.

- C. Mayor Schenck said that the annual Green Tree Volunteer Fire Company's banquet would be held on February 4th at the DoubleTree.

**REPORT OF GREEN TREE BOROUGH COUNCIL COMMITTEES**

**A. PUBLIC SAFETY - Mr. Lindsey**

**1. General Report**

Mr. Lindsey said that 13 fire companies had responded to the recent fire at Foster Plaza. The response was swift and the fire was knocked down quickly. He thanked the other companies that had responded as part of the mutual aid agreements. He said there hasn't been another large commercial fire in Green Tree since 1989. Discussion continued regarding some of the details of the fire and the rapid response of the fire companies.

- 2. Mr. Lindsey encouraged others to attend the upcoming Green Tree Volunteer Fire Company's banquet.

**B. PLANNING & ZONING - Mr. Lorenzini**

**1. Planning Commission**

Mr. Lorenzini reported that Planning Commission would be meeting on January 11 at 7:00 to review and discuss a minor subdivision on Glencoe Avenue.

- 2. Mr. Lorenzini said that there does not appear to be any progress on the proposed Burger King development on Noblestown Road that was approved several months ago. Mr. Montz said that PennDOT has not yet given approval for the highway occupancy permit and the borough engineer also has a few concerns regarding storm water issues. These items must be worked out before demolition and construction can proceed.

**3. Ordinance #1764**

**Approving the editing and inclusion of certain ordinances of the various component codes of the Codified Ordinance of Green Tree in the form of Supplement #9.**

**Motion:**

**Mr. Lorenzini made a motion, seconded by Mr. Novak, to place Ordinance #1764 on first and final reading by title only.**

**Motion carried unanimously.**

Mr. Montz read Ordinance #1764 by title only.

**Motion:**

**Mr. Lorenzini made a motion, seconded by Mr. Novak, to pass Ordinance #1764 on first and final reading by title only.**

**Roll Call Vote**

<b>Mr. Lorenzini</b>	<b>Yes</b>
<b>Mr. Novak</b>	<b>Yes</b>
<b>Mr. Panza</b>	<b>Yes</b>
<b>Mr. Tintori</b>	<b>Yes</b>
<b>Mr. Lindsey</b>	<b>Yes</b>
<b>Mr. Sampogna</b>	<b>Yes</b>

**Motion carried unanimously.**

**Motion:**

Mr. Lorenzini made a motion, seconded by Mr. Novak, to authorize the proper officers to sign Ordinance #1764 and that it be advertised according to law.

Motion carried unanimously.

**C. FINANCE - Mr. Tintori**

**1. Motion:**

Mr. Tintori made a motion, seconded by Mr. Lindsey, to ratify the actions of the Borough Manager in paying the December 2016 invoices from the General Fund totaling \$320,128.69, Sanitary Sewer Maintenance Fund totaling \$380.60, Capital Projects Fund totaling \$222,166.72, Payroll Account totaling \$196,696.44, and Educational Service Agency totaling \$4,861.69.

Motion carried unanimously.

**2. Motion:**

Mr. Tintori made a motion, seconded by Mr. Lindsey, to approve payment of the January 2017 invoices from the General Fund totaling \$44,549.51.

Motion carried unanimously.

**3. Resolution #1238**

**Authorizing the issuance of a Tax Anticipation Note for the year 2017 on a principal amount of \$1,000,000.**

**Motion:**

Mr. Tintori made a motion, seconded by Mr. Novak, to adopt Resolution #1238 by title only.

Mr. Montz said that the lowest rate on the tax anticipation note would be 1.39% from PNC Bank with a \$0 filing fee, which is what Council is voting upon. The second lowest rate was 1.49% plus a \$1,097 fee and deposit relationship.

Mr. Montz read Resolution #1238 by title only.

**Roll Call Vote**

Mr. Tintori	Yes
Mr. Lindsey	Yes
Mr. Lorenzini	Yes
Mr. Novak	Yes
Mr. Panza	Yes
Mr. Sampogna	Yes

Motion carried unanimously.

**4. Ordinance #1765**

**Setting the terms and conditions of employment for the Borough Engineer and Code Enforcement Officer.**

**Ordinance #1766**

**Amending Ordinance #1756 setting the annual rate of pay and establishing the hourly rate of pay for certain administrative employees of the Borough.**

**Ordinance #1767**

**Fixing the annual salary of the Director and Assistant Library of the Green Tree Public Library.**

**Ordinance #1768**

**Fixing the annual salaries of certain borough employees of the Green Tree Public Library and setting the terms and conditions for funding from the Allegheny County Library Association (ACLA).**

**Ordinance #1769**

**Setting the salary and benefits of W. David Montz as Borough Manager, Tax Collector, and Emergency Management Director for the period of January 1, 2017 to December 31, 2017.**

**Ordinance #1770**

**Setting the salary and benefits of Colin Cleary as Chief of Police for the period of January 1, 2017 to December 31, 2017.**

Mr. Tintori stated that he would be presenting Ordinance #1765 through Ordinance #1770 together for approval.

**Motion:**

**Mr. Tintori made a motion, seconded by Mr. Lindsey, to place Ordinances #1765, #1766, #1767, #1768, #1769, and #1770 on first and final reading by title only.**

**Motion carried unanimously.**

Mr. Montz read Ordinances #1765, #1766, #1767, #1768, #1769, and #1770 by title only.

**Motion:**

**Mr. Tintori made a motion, seconded by Mr. Lindsey, to pass Ordinances #1765, #1766, #1767, #1768, #1769, and #1770 on first and final reading by title only.**

**Roll Call Vote**

<b>Mr. Tintori</b>	<b>Yes</b>
<b>Mr. Novak</b>	<b>Yes</b>
<b>Mr. Lindsey</b>	<b>Yes</b>
<b>Mr. Panza</b>	<b>Yes</b>
<b>Mr. Lorenzini</b>	<b>Yes</b>
<b>Mr. Sampogna</b>	<b>Yes</b>

**Motion carried unanimously.**

**Motion:**

**Mr. Tintori made a motion, seconded by Mr. Lindsey, to authorize the proper officers to sign Ordinances #1765, #1766, #1767, #1768, #1769, and #1770, and that they be advertised according to law.**

**Motion carried unanimously.**

5. **Ordinance #1771**

**An ordinance (1) authorizing the transfer of funds to the Educational Service Agency; (2) providing for the hourly rate and benefits to the Special School Police; (3) providing for the allowable uniform allowance; (4) providing for the reimbursement to the Borough by the Keystone Oaks School District; and (5) authorizing future amendments to the hourly rates of pay.**

**Motion:**

Mr. Tintori made a motion, seconded by Mr. Novak, to place Ordinance #1771 on first and final reading by title only.

Motion carried unanimously.

Mr. Montz read Ordinance #1771 by title only.

**Motion:**

Mr. Tintori made a motion, seconded by Mr. Lindsey, to pass Ordinance #1771 on first and final reading by title only.

**Roll Call Vote**

Mr. Tintori	Yes
Mr. Lindsey	Yes
Mr. Lorenzini	Yes
Mr. Novak	Yes
Mr. Panza	Yes
Mr. Sampogna	Yes

Motion carried unanimously.

**Motion:**

Mr. Tintori made a motion, seconded by Mr. Lindsey, to authorize the proper officers to sign Ordinance #1771 and that it be advertised according to law.

Motion carried unanimously.

Mr. Montz stated that the Keystone Oaks School District pays 50% of the reimbursement.

6. **Appointment to Local Tax Appeal Board (3 year term)**

Mr. Montz recommended that this item be tabled until the next regular meeting of Council. After a discussion, Council agreed that this item would be tabled at this time.

**D. STREETS & PUBLIC HEALTH - Mr. Novak**

1. **Discussion - PennDOT Fastlane Grant for Parkway Interchanges**

Mr. Novak said that PennDOT currently does not have funding to improve the Parkway interchanges at this time. PennDOT recently submitted a Fastlane Grant application to the U.S. Department of Transportation requesting funds for Carnegie, Green Tree, and Banksville interchanges. The application they submitted last year was not successful, but had only been for the Banksville interchange. They are hoping that by combining these interchanges into one grant application would be successful. Mr. Novak suggested that the borough should consider contacting legislators to seek approval for this project. If the Parkway is widened with ramp changes there is the potential to get a sound barrier.

Discussion continued regarding the recent widening of the Poplar Street on ramp on the other side of the Parkway. Mr. Panza said that the Sound Barrier Committee would be looking at this and other issues.

Mr. Sampogna asked if he should write a letter, under the auspices of Council, to federal legislators stating that PennDOT has submitted a Fastlane Grant application and the borough fully supports it. Mr. Panza said that would be a good idea to send it to both the senators and the congressmen in the area. After a discussion, Council agreed that letters should be sent.

**2. General Report**

Mr. Novak reported that the borough has used 525 tons of salt so far this winter. Snow removal has taken 78 regular hours and 165 hours of overtime by Public Works. Leaf collection this year took 709 regular hours and 25.25 hours of overtime.

Mayor Schenck asked if the borough had sufficient salt supplies. Mr. Novak said the borough uses approximately 2,000 tons of salt in a typical winter. Mr. Montz said that borough has plenty of salt on hand for snow removal.

**E. PUBLIC PROPERTY & EQUIPMENT - Mr. Rea**

In Mr. Rea's absence, there was no report this evening.

**F. RECREATION & COMMUNITY AFFAIRS - Mr. Panza**

**1. Octoberfest**

Mr. Panza said the Octoberfest Committee would be meeting on January 16th. Anyone can attend these meetings and new volunteers are welcome.

2. Mr. Panza reported that the Allegheny League of Municipalities (ALOM) meeting would be held on Thursday, January 19th. He would be attending to talk to legislators in the area and some congressmen about the sound barrier. He said if others had issues they would like him to bring up to the legislators to let him know.

**LIAISON REPORTS**

**A. MRTSA - Mr. Montz**

Mr. Montz had nothing to report at this time.

**B. Char West COG - Mr. Novak**

Mr. Novak said the COG engineer had reported that there are nine communities that plan to use the road paving and maintenance program through the COG.

**C. Library - Mr. Sampogna**

Mr. Sampogna said the Library Board met on December 20th and discussed a draft budget to be adopted in January. The draft budget totaled \$197,750. Other items that were discussed were officer nominations for 2017. Mr. Sampogna said that there is a vacancy on the Library Board and they will be reviewing some possible candidates to recommend to Council.

Mr. Sampogna said the library would begin accepting credit cards for fines, printing and faxing fees. Mr. Lindsey asked if they would be accepting actual credit cards or only debit cards. Mr. Sampogna did not know for sure, but thought it would be accepting both. Mr. Lindsey said that accepting credit cards would add costs for the library. Mr. Sampogna felt that amount

would be fairly minor. Discussion continued regarding the costs and transaction fees involved in the library accepting credit cards.

Mr. Sampogna said the Friends of the Library would be donating \$5,500 to the library from the proceeds from their annual book sale and other fundraising activities. Of this amount, \$4,000 will be earmarked for children's programs and \$1,500 for adult programs. Mr. Sampogna thanked the Friends of the Library for their ongoing support.

Mr. Sampogna said the Buncher Foundation had provided a Love Your Library fundraiser in 2016 where they matched donations, and they gave every library in ACLA \$1,000 as part of the program. The Buncher Foundation made an additional grant of \$5,000 to every library in the Allegheny County Library Association, so the Green Tree Public Library received a total of \$6,000 from the Buncher Foundation in 2016. Mr. Sampogna detailed some of the programs that library would be holding in the next month.

Mr. Sampogna reported that the library had received a legacy gift of \$10,000 from a local Green Tree resident who had recently passed away. Mr. Lorenzini asked if the library acknowledged such donations. Mr. Sampogna said the Library Board would most likely discuss how to acknowledge this gift. Discussion continued regarding how this money would be budgeted and how the library invests their funds. Mr. Montz said that the Finance Committee had expressed concern about the library investing in mutual funds and bonds and the volatility of those types of investments. After discussing this with the Library Board, it was understood that they would be looking at these investments throughout the year and there should be some changes.

**PRESIDENT'S REPORT - Mr. Sampogna**

**A. Historical Society**

Mr. Sampogna said he had reviewed the historical sign that would be installed in the new area in Rook and it should be ready within the next month.

**B. CONNECT**

Mr. Sampogna reported that CONNECT had held an officers' meeting on December 15th in Carnegie. CONNECT will hold a strategy session on January 18th and an executive session on January 19th.

**C. Green Tree Service Corps**

Mr. Sampogna said there are approximately 20 requests from residents who would like to have their walks and steps shoveled, but there are only five volunteers. Mr. Sampogna said that some of the residents who signed up seem to have had their walks shoveled by someone else. Mr. Sampogna felt that there must be some good neighbors who are helping others, but didn't sign up for the Green Tree Service Corps, and he thanked those who have helped others. Community service hours are available for high school students who wish to volunteer.

**SOLICITOR'S REPORT - Mr. Molinaro**

In Mr. Molinaro's absence there was no report this evening.

**MANAGER'S REPORT - Mr. Montz**

**A.** Mr. Montz said that the second prescription drop-off box has been installed in the Municipal Center near the front entrance of the building.

- B.** Mr. Montz said he had provided Council with the Police Vehicle Replacement Policy that Mr. Panza had brought up during the budget workshop meeting.
- C.** Mr. Montz said the hockey rink at Green Tree Park has been paved to a level point and the material has been received for the boards/walls of the hockey rink. He hoped that installation of the boards could be done if there was a break in the weather.
- D.** Mr. Montz said there have been some problems with heating in the newer part of the Municipal Center, which is run off of heat pumps. Some of the lines have frozen and it might be more economical to replace the units in a closer location than where they were originally installed. Mr. Montz said the borough is currently getting prices on these units, and it might be something that the borough will approach the Library Board to assist with the funding.
- E.** Mr. Montz stated that the new boiler in the building has been working well.
- F.** After a discussion, Council decided that the next meeting to continue the review of the proposed zoning ordinance would be held on Monday, January 30th at 7:30 p.m.
- G.** Mr. Montz said that the fire damage to the building in Foster Plaza was primarily on the left-hand side and it is hoped that the first three floors can be reoccupied by early next week. The delays in reoccupying the building have been because of some safety issues with the stairwells. The Borough Engineer is on site almost on a daily basis working through the issues and progress has been made. The property owners have been extremely cooperative. Discussion continued regarding the details of the fire and the tenants of Foster Plaza.

**ADJOURNMENT**

**Motion:**

**Mr. Panza made a motion, seconded by Mr. Lindsey, to adjourn the meeting.**

**Motion carried unanimously.**

---

Mark Sampogna, President

---

W. David Montz, Manager

dng