

**BOROUGH OF GREEN TREE
COUNCIL MEETING
JULY 2, 2018**

Call to Order / Silence for Meditation / Pledge of Allegiance

Green Tree Borough Council met on Monday, July 2, 2018 at 7:30 p.m. in the Green Tree Municipal Center, 10 West Manilla Avenue, Pittsburgh, Pennsylvania. Mr. Sampogna reported that Council had met in Executive Session prior to this meeting to discuss personnel matters and legal matters.

ROLL CALL

Members Present:

Edward Schenck, Mayor
Mark Sampogna, President
David Lorenzini
John Novak
Ron Panza
Arthur Tintori

Also Present:

W. David Montz, Borough Manager
Colin Cleary, Chief of Police
Deborah N. Gawryla, Stenographer

Absent:

Rino Lindsey
David Rea

APPROVAL OF THE MINUTES

June 4, 2018

Motion:

Mr. Tintori made a motion, seconded by Mr. Novak, to approve the June 4, 2018 Council minutes as presented.

Motion carried unanimously.

HEARING OF THE CITIZENS

There was no one present who wished to be heard.

MAYOR'S REPORT - Mayor Schenck

- A.** Mayor Schenck stated that he would be having Mayor's Office Hours for the public this Saturday, July 7th from 9:00 a.m. to 12:00 noon in the Birch Room of the Green Tree Municipal Center. Chief Cleary will also be in attendance at the open office hours.
- B.** Mayor Schenck said he and the other mayors from the Keystone Oaks communities had their photos taken with the senior members of the KO football team from each mayor's community.
- C.** Mayor Schenck said the will be swearing in the borough's new part-time police officer. Officer Michael Kelly is retired from the City of Pittsburgh and is currently being trained on Green Tree's policies and procedures.

Mayor Schenck said the background checks have been completed on the candidates for the full-time police officer position. Some reports have been submitted and others will be submitted shortly. After additional review by the Civil Service Commission, the eligible candidates will be submitted to Council for interviewing.

REPORT OF BOROUGH COUNCIL COMMITTEES

A. PUBLIC SAFETY - Mr. Lindsey

1. Mr. Sampogna stated that Mr. Lindsey had asked him to mention that there would be a benefit pasta dinner for the Riggle Family at the Green Tree fire hall on July 14 from 12:00 noon to 6:00 p.m. Mr. Sampogna said he had additional information for those who are interested.

B. STREETS & PUBLIC HEALTH - Mr. Novak

1. General Report

- (a) Mr. Novak said the borough is still waiting on a timeline for the Poplar Street project and the Trumbull Drive Bridge work. Mr. Montz said Columbia Gas would be capping and cutting the 16-inch gas line in that area in several weeks, which has delayed the installation of the new sewer line. Columbia Gas is unsure whether there will be need to be a complete closure of Poplar Street. The gas work is anticipated to take approximately two weeks. If everything goes smoothly it is expected that the entire Poplar Street sewer project should be completed by the end of October. Paving of Poplar will occur after the sewer work is completed.
- (b) Mr. Montz said that the borough received a preliminary design from the structural engineers for the Trumbull Drive Bridge work. The Borough Engineer has reviewed the design and requested several modifications. The borough has a contractor on standby that PennDOT has recommended. Mr. Montz said that the borough is on track to complete the bridgework within the estimated six-month period. The borough will be notifying Trumbull Drive businesses soon and doing a survey to learn what types of deliveries they receive. There will be brief period of time where a weight limit may have to be placed on the bridge traffic. Mr. Montz said the borough must also obtain a permit from the railroad since the bridge is over railroad tracks, but the borough cannot apply for the railroad permit until the design is completed. The project is moving forward rapidly, but an estimate is not yet available.
- (c) Mr. Novak reported that the Streets Committee is still discussing the details of the proposed curbside recycling.

C. PUBLIC PROPERTY & EQUIPMENT - Mr. Rea

In Mr. Rea's absence, there was no report this evening.

D. FINANCE - Mr. Tintori

1. Motion:

Mr. Tintori made a motion, seconded by Mr. Novak, to ratify the actions of the Borough Manager in paying the June 2018 invoices from the General Fund totaling \$79,444.01, Farmers Market totaling \$128.00, Payroll Account totaling \$255,702.99, and Educational Service Agency totaling \$2,105.63.

Motion carried unanimously.

2. Motion:

Mr. Tintori made a motion, seconded by Mr. Novak, to approve payment of the July 2018 invoices from the General Fund totaling \$102,155.48, Sanitary Sewer Maintenance Fund totaling \$4,941.84, and Capital Projects totaling \$4,200.00.

Motion carried unanimously.

E. RECREATION & COMMUNITY AFFAIRS - Mr. Panza

1. Appointment to Library Board

Motion:

Mr. Panza made a motion, seconded by Mr. Novak, to appoint Ms. Jane Terlion to a two-year term to the Green Tree Library Board, expiring January 31, 2020.

Motion carried unanimously.

2. Octoberfest

Mr. Panza said that plans for this year's Octoberfest are going smoothly. The next Octoberfest Committee meeting is Monday, July 9th at 7:00 p.m. in the Municipal Center. He urged anyone interested in participating in Octoberfest to attend this meeting.

F. PLANNING & ZONING - Mr. Lorenzini

1. General Report

Mr. Lorenzini said he had met with the intern who was completing the layout of the proposed zoning ordinance. She has accomplished a lot in a short period of time. Mr. Lorenzini said that the proposed zoning ordinance should be completed by the end of the month for Council's review.

LIAISON REPORTS

A. MRTSA - Mr. Montz

Mr. Montz reported that MRTSA is currently in negotiations with its paramedics. Two of the ambulances are being sent out to be refurbished.

B. Char West COG - Mr. Novak

Mr. Novak said the COG passed its personnel policies and by-laws. The COG is seeking to hire an Executive Director.

C. Library - Mr. Sampogna

Mr. Sampogna said the Executive Director of the Allegheny County Library Association, Ms. Marilyn Jenkins, had attended the Library Board's June meeting. She answered questions regarding electronic media and discussed the wide variety of financial and governance structures in different libraries throughout the County.

Mr. Sampogna said the library reviewed historical attendance data for children and adult programs and the associated costs. The trend has been to conduct programs that generate greater attendance but cost less money.

The library staff recently determined that the library's current provider of website service and support has been unsatisfactory. At the director's request, the board authorized her to research potential new web services and to issue an RFP for these services.

PRESIDENT'S REPORT - Mr. Sampogna

A. Mr. Sampogna said he attended the Green Tree Seniors meeting on June 6th and brought them up to date on events happening throughout the borough.

B. Mr. Sampogna conducted a program on Understanding Borough Government in Pennsylvania on June 13th.

C. Mr. Sampogna attended the American Legion's Flag Day Ceremony on June 14th. He thanked the volunteer firefighters for the meal that they provided to elected officials, veterans, and their families.

- D.** Mr. Sampogna participated in an online webinar sponsored by Local Government Academy on drone technology and the use of drones in municipalities.
- E.** Mr. Sampogna stated that the library and historical society program on the Green Tree Railroad Tunnel had 82 people in attendance.
- F.** At the CONNECT meeting on June 21 in West Homestead several topics were covered, including a presentation by Mr. Patrick Dowd, Executive Director for Allies for Children. This group, along with several other children's organizations and consortiums, are seeking to put a referendum on the November ballot to amend the County Home Rule Charter to create the Allegheny County Children's Fund. It would be funded by an earmarked 0.25 mill increase in real estate property tax. If established, the fund would be used for early childhood education, nutrition, and after-school programs. Mr. Sampogna said that those in attendance who would like to review the amendment should see him after the meeting.

SOLICITOR'S REPORT - Mr. Molinaro

In Mr. Molinaro's absence, there was no report this evening.

MANAGER'S REPORT - Mr. Montz

- A.** Mr. Montz said that the borough had experienced a few areas of flooding with the recent heavy rains, but nothing as bad as the problems in some of the neighboring communities. Approximately ten borough homes were affected, but they did not sustain any structural damage. Most homes were impacted by a back up of the sanitary sewer system. There was structural damage to the lower Glencoe roadway from creek erosion. One area of the roadway has been restored and a retaining wall has been erected. The emergency roadway trail suffered a lot of erosion and work is being done on it. The work should be completed in a couple of weeks. Public Works made sure the catch basins were cleared and pipes were unblocked after the storms.
- B.** Mr. Montz said that the lifeguards at the pool have been trained on the use of Narcan by MRTSA. The Health Department supplied the Narcan.
- C.** Public AEDs have been placed in Green Tree Park outside the restroom facility, and also outside the Hale Park restroom. The Rotary donated the AEDs, with the cabinets for the AEDs donated by St. Clair Hospital. Informational signs will be posted soon. There is already an AED at the pool and the lifeguards are trained on its use. AEDs are also on each of the fire trucks as well as one AED in each police vehicle.

ADJOURNMENT

Motion:

Mr. Panza made a motion, seconded by Mr. Tintori, to adjourn the meeting.

Motion carried unanimously.

Mark Sampogna, President

W. David Montz, Manager