

**BOROUGH OF GREEN TREE
COUNCIL MEETING
AUGUST 1, 2016**

Call to Order / Silence for Meditation / Pledge of Allegiance

Green Tree Borough Council met on Monday, August 1, 2016 at 7:30 p.m. in the Green Tree Municipal Center, 10 West Manilla Avenue, Pittsburgh, Pennsylvania. Mr. Sampogna reported that Council had held an Executive Session prior to this meeting where they had discussed personnel matters.

ROLL CALL

Members Present:

Mayor Edward A. Schenck
Mark Sampogna, President of Council
Rino Lindsey
David Lorenzini
John Novak
Ron Panza
David Rea
Arthur Tintori

Also Present:

W. David Montz, Borough Manager
Peter Molinaro, Jr., Borough Solicitor
Colin Cleary, Chief of Police
Deborah N. Gawryla, Stenographer

APPROVAL OF THE MINUTES

July 11, 2016

Motion:

Mr. Tintori made a motion, seconded by Mr. Novak, to approve the minutes from the July 11, 2016 Council meeting as presented.

Motion carried unanimously.

July 25, 2016

Motion:

Mr. Lindsey made a motion, seconded by Mr. Panza, to approve the minutes from the July 25, 2016 Council meeting as presented.

Motion carried, with Mr. Rea and Mr. Tintori abstaining because they had not attended this meeting.

HEARING OF THE CITIZENS

There was no one present who wished to be heard.

MAYOR'S REPORT - Mayor Schenck

1. Mayor Schenck said he, the Chief, and the Borough Manager had attended a Public Safety Committee meeting last month, resulting in two items for the police department that appear on tonight's agenda. He said that the Public Safety Committee would be considering whether to make a recommendation to hire a part-time officer. There currently has been no decision on whether to do so, but it is under discussion and additional information is being gathered.
2. Mayor Schenck said he has been presenting the Key to the Borough to new businesses and will be presenting one to Chaffin Luhana, LLP on Iron City Drive next week. One of the existing borough businesses asked why the Key to the Borough was never given to businesses that

have been in Green Tree for years. As a result, Mayor Schenck will be honoring Aracri's Greentree Inn with a Key to the Borough for 50 years in Green Tree. Mayor Schenck said if anyone knew of other long-standing businesses in the community who should be honored to contact him.

3. Mayor Schenck said there are still several Concerts in the Park coming up this month and encouraged them to attend. The concerts that have been rained out will be made up in September.
4. Mayor Schenck reported that the demolition of the apartment buildings on Greentree Road is still underway.
5. Mayor Schenck said that Chief Cleary would be hosting a National Night Out event to be held at the fire hall on August 2 from 6:00 to 8:00 p.m. The police, the fire company, and MRTSA representatives will be on hand to meet with the community. Chief Cleary said the event would help to gauge community interest in community crime watch and provide a general meet-and-greet between emergency services and the public. He hoped to build on the program next year.

REPORT OF GREEN TREE BOROUGH COUNCIL COMMITTEES

A. STREETS & PUBLIC HEALTH - Mr. Novak

Mr. Novak had nothing to report at this time.

B. RECREATION & COMMUNITY AFFAIRS - Mr. Panza

1. General Report

(a) Mr. Panza asked about the status of installation of a pet waste bag dispenser at Sodini Parklet. Mr. Montz replied that it has been ordered.

(b) Mr. Panza welcomed the Chief and his wife. He said that they will be in Green Tree for their first Octoberfest next month and he hoped they would come and enjoy it.

C. PUBLIC PROPERTY & EQUIPMENT - Mr. Rea

1. General Report

(a) Mr. Rea said that the next park that will be reviewed for improvements is the Green Tree Nature Center. He hoped that some improvements could be made to the trails. He said he had contacted the Hollow Oak Land Trust Basin in Moon that helps communities plan for sustainable trails. A representative from Hollow Oak will be walking the Nature Center with Mr. Rea and will make some recommendations. Discussion continued regarding the Nature Center trails.

D. PLANNING & ZONING - Mr. Lorenzini

1. Set Public Hearing Date for CU-02-16

Applicant, Boos Development, LLC, requesting conditional use approval from Council regarding the construction of a Burger King Restaurant located at 2379 Noblestown Road.

After a discussion, Council agreed to set the public hearing for CU-02-16 at 7:30 p.m. on August 22, 2016.

2. **Ordinance #1758**

Approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances of Green Tree in the form of Supplement #8.

Motion:

Mr. Lorenzini made a motion, seconded by Mr. Novak, to place Ordinance #1758 on first and final reading by title only.

Motion carried unanimously.

Mr. Molinaro read Ordinance #1758 by title only.

Motion:

Mr. Lorenzini made a motion, seconded by Mr. Novak, to pass Ordinance #1758 on first and final reading by title only.

Roll Call Vote

Mr. Lorenzini	Yes
Mr. Novak	Yes
Mr. Panza	Yes
Mr. Tintori	Yes
Mr. Rea	Yes
Mr. Lindsey	Yes
Mr. Sampogna	Yes

Motion carried unanimously.

Motion:

Mr. Lorenzini made a motion, seconded by Mr. Novak, to authorize the proper officers to sign Ordinance #1758 and that it be advertised according to law.

Motion carried unanimously.

3. **General Report**

- (a) Mr. Lorenzini said that Zoning Hearing Board met on July 7 and approved an eight-foot fence to be built in the backyard at 144 Parkedge.

There will be a case heard in Common Pleas Court later this month when Boos Development appeals the Zoning Hearing Board's decision denying a dual drive-thru at the proposed Burger King on Noblestown Road.

- (b) Mr. Lorenzini said Planning Commission had met on July 27th regarding the Burger King Development. They recommended the approval of Boos Development's conditional use application contingent upon items mentioned in the Borough Engineer's review letter, and approved the site plan for the same development contingent upon the Borough Engineer's review letter.

Mr. Lorenzini asked when another workshop meeting could be scheduled to continue the review of the proposed zoning ordinance. After a discussion, Council agreed to hold another workshop session on Monday, September 26th at 7:30 p.m.

E. PUBLIC SAFETY - Mr. Lindsey**1. Authorize Borough Manager to purchase eleven (11) duty weapons for police officers utilizing Federal Equitable Share Funding.**

Mr. Montz said that since there a police chief had not yet been hired when the 2016 budget was created, monies for future police department purchases were placed in the Capital Fund to allow the new chief time to do a review of the department and determine what was needed at a later time.

Mr. Lindsey said that he was now presenting one of two items that the Chief was recommending for approval. The recommended life of the officers' existing weapons has reached their limits.

Motion:

Mr. Lindsey made a motion, seconded by Mr. Novak, to authorize the Borough Manager to purchase eleven (11) duty weapons for police officers utilizing the Federal Equitable Share Funding to pay for them.

As part of a discussion, Mr. Lindsey noted that payment for these weapons would be covered. Mr. Montz said that the life expectancy on these weapons is about ten years and the current weapons in use are approximately 12 years old. Chief Cleary said that this purchase was merely updating to the newer model. New holsters are also needed because the slides on the guns are slightly different. Mr. Montz said that eleven weapons were being purchased to provide a new weapon for each officer plus one spare. These weapons are the same as the ones the officers are qualified on. Mr. Lindsey noted that the borough would receive a trade-in of \$375 for the old weapons.

Motion carried unanimously.

2. Authorize Borough Manager to purchase Lexipol Law Enforcement Policy and Training Software Package.

Mr. Lindsey said this was the second item recommended for purchase by Chief Cleary. Chief Cleary said that as policies and procedures are updated, Lexipol software provides a training package for the officers that will come through their email. It will provide a stamped record showing when the officer received the information, when it was reviewed, and when it was revised. Officers would be able to immediately call up policies and procedures, even in their vehicles, for situations that are not often utilized.

Mr. Lorenzini said there appears to be an annual cost for the Lexipol package. Chief Cleary said that Lexipol is a subscription service and it is updated as the policies, industry, and best practices change. It suggests updates and contacts departments recommending changes. It does not override the department's policies, but makes recommendations to policy procedures to keep the department current on case law. Mr. Lorenzini asked if this would be a Capital Fund item each year. Mr. Lindsey said it would become a line item in the budget. Mr. Lorenzini asked if there was any similar service that the police department currently uses. Mr. Montz said that in the past the police department's Policy & Procedure Manual has been adopted without a lot of updates, but it should be a living, breathing document with the continual changes in police procedures. As procedures are updated, they will be presented to Council for formal approval. This program will provide the officers with regular updates and test them on the procedures. Upon initial approval, the program would be phased in over a six-month period. When asked, Chief Cleary said that he

anticipated approximately \$7,000 in annual, overtime savings with this program. Discussion continued regarding the details of how the Lexipol program works and its benefits to the borough.

Motion:

Mr. Lindsey made a motion, seconded by Mr. Tintori, to authorize the Borough Manager to purchase the Lexipol Law Enforcement Policy and Training Software package.

Motion carried unanimously.

Mr. Lindsey said that during the Public Safety's meeting with Chief Cleary, the committee also learned of some other items the Chief has been undertaking to implement cost savings, such as taking on shifts himself to offset overtime. He thanked the Chief for what he has done for the police department and in attending Council meetings to provide details and information in making decisions.

3. General Report

(a) Mr. Lindsey said that speed-timing devices have been placed throughout the borough to determine which areas have speeding problems. Mr. Montz said he would be providing a spreadsheet of the speeds at different locations.

Mr. Lorenzini asked if the speed-timing reports were helpful to the Chief and the police department. Chief Cleary said the reports are helpful in deciding where to target enforcement. Sometimes there is a perception of a speeding problem, but the data might reveal otherwise, indicating that it would be better to be patrolling elsewhere. Discussion continued regarding the speed timing devices and what the results could indicate.

F. FINANCE - Mr. Tintori

1. Motion:

Mr. Tintori made a motion, seconded by Mr. Lindsey, to ratify the actions of the Borough Manager in paying the July 2016 invoices from the General Fund totaling \$29,275.71, Capital Projects Fund totaling \$49,500.00, and Payroll Account totaling \$275,361.72.

Motion carried unanimously.

2. Motion:

Mr. Tintori made a motion, seconded by Mr. Novak, to approve payment of the August 2016 invoices from the General Fund totaling \$396,266.98.

Motion carried unanimously.

3. Motion:

Mr. Tintori made a motion, seconded by Mr. Novak, for the exoneration of W. David Montz, Tax Collector, who has paid over or accounted for, according to law, the whole amount of taxes, penalties, and interest received and collected that were assessed in duplicate, for the year 2015 in accordance with the laws of Pennsylvania.

Mr. Sampogna noted that the form to be signed said "2010" not "2015." He said he would sign the form once the typo was corrected.

Motion carried unanimously.

4. General Report

Mr. Tintori reported that the Local Government Academy will be holding their recognition luncheon on August 11 and everyone is invited to attend.

LIAISON REPORTS

A. MRTSA - Mr. Montz

Mr. Montz said that MRTSA recently authorized the purchase of body armor for the paramedics. MRTSA is also considering the purchase of new heart monitors for all MRTSA vehicles because they have reached their life expectancy. The company that sells heart monitors is offering a special deal on trade-ins of old monitors for parts. The finance committee of MRTSA will be meeting later this month to decide on this issue. Mr. Montz noted that MRTSA has yet to use its line of credit this year.

B. Char West COG - Mr. Novak

Mr. Novak had nothing to report at this time.

C. Library - Mr. Sampogna

Mr. Sampogna said that State Rep. Dan Deasy, Mr. Keith Wehner, Executive Director of Sen. Wayne Fontana's office, Ms. Marilyn Jenkins, Executive Director of ACLA, and ACLA's legislative outreach representative visited the library on July 19th. The library offered several presentations and talked about the Summer Reading Program. Ms. Jenkins mentioned at this visit that although the state approved increases for education in the budget, there had been no increases for library funding. State Rep. Deasy and Mr. Wehner indicated that once an agreement on sustained funding for a budget was reached, they hoped that some funds could be earmarked for libraries. Mr. Sampogna noted that the Library Director had put together an infogram for those in attendance and he had provided Council members with this information as well.

Mr. Sampogna said that Library Board had met and will be providing a small revision to the library's by-laws to better reflect how the library pays its bills. This revision will be coming before Council at next month's meeting. Mr. Sampogna highlighted a number of events and activities going on in the library over the past month.

PRESIDENT'S REPORT - Mr. Sampogna

A. CONNECT

Mr. Sampogna reported that the CONNECT organization had met on July 21st in Etna. The Etna Borough Manager discussed some of the storm water management policies and projects they have done. Mr. Eric Hulsey, Manager of Behavioral Health Analytics, at the Allegheny County Department of Human Services, and Ms. Abby Wilson, Deputy Director of the Allegheny County Health Department, spoke about the opioid epidemic.

Mr. Sampogna said there would be a CONNECT fund raiser held at the Wigle Barrel House and Whiskey Garden on the North Side of Pittsburgh on October 26th. A portion of the proceeds would help to fund CONNECT's activities.

- B.** Mr. Sampogna said the borough had received a letter of appreciation from the Green Tree Times regarding the rapid and friendly response the Green Tree Police Department had provided to a problem with a vehicle in Green Tree.
- C.** Mr. Sampogna said that Green Tree's Summer Concert Series continues with Mr. Jamie Wright performing this Thursday.
- D.** Mr. Sampogna said the *In Keystone Oaks* magazine had done a two-page spread on the Green Tree Farmers Market.

SOLICITOR'S REPORT - Mr. Molinaro

Mr. Molinaro had nothing to report at this time.

MANAGER'S REPORT - Mr. Montz

- A.** Mr. Montz reported that the Green Tree Senior Citizens' Picnic had been held yesterday and about 150 senior residents participated. The picnic included a complimentary meal, entertainment, and raffles.
- B.** The Summer Recreation Program ended last week. Approximately 160 children were registered for the program with over 100 children attending each day. The Keystone Oaks School District has been offering its free lunch program in Wilson Park after Summer Recreation each day and they have been serving about 80 lunches a day while Summer Rec was in session. The free lunch program continues through August 19th.
- C.** The Drug Take Back deposit box outside of the administrative offices has been very successful. Mr. Sampogna said that several communities in CONNECT had been unaware that they could get this type of deposit box for their communities almost for free.
- D.** Mr. Montz said he had applied for the GROW grant from ALCOSAN on Poplar Street where the storm water would be separated out of the sanitary system. He detailed what would be done if the borough received the grant money.
- E.** When asked, Mr. Montz said he was in the process of ordering the sign for the Safe Exchange Zone for the rear parking lot of the Municipal Center.

ADJOURNMENT

Motion:

Mr. Panza made a motion, seconded by Mr. Lindsey, to adjourn the meeting until August 22, 2016.

Motion carried unanimously.

Mark Sampogna, President

W. David Montz, Manager